

# **Installation Instructions**

For

**NorthNet Dial-Up & Utilities**  
Installation CD-ROM version 1.9.5

These instructions will guide you through installing the Netscape Communicator World Wide Web browser and email programs on your computer system. The instructions cover the following operating systems:

**Windows95 Windows98 WindowsSE WindowsME WindowsNT Windows2000**

You **MAY NEED THE WINDOWS CD-ROM** that was used to initially setup your system. Depending on what software is already installed on your system, there may be additional software that Windows has to copy from the Windows CD-ROM.

You may also need to know the drive letter of your CD-ROM drive.

## **Installation**

- Insert the provided CD-ROM into your CD-ROM drive and the *User Contract* window should appear. If this window does not appear:
  - From the Desktop, select **Start** and then **run**.
  - In the **Run** field, enter **x:northnet** (where **x** is the **letter of your CD-ROM drive**).

For example, if your CD-ROM drive is the D drive you would enter:

```
d:northnet
```

- Now, click the **OK** button.
- Please read the User Contract and, click **Continue** to continue.
- At the next window, please enter your User Name as specified on your sign-up sheet. A User Name must be entered IN ALL LOWER CASE. Before entering your User Name, please verify that your Caps Lock key is not on. After you have entered your User Name, click **Next** to continue.
- At the next window, please enter your Password as specified on your sign-up sheet. A Password is usually entered IN ALL LOWER CASE. Before entering your Password, please verify that your Caps Lock key is not on. After you have entered your Password, please re-enter it in the second Password field (this is to confirm the Password is entered correctly). Click **Next** to continue.
- At the next window, enter your real name (i.e. John Smith). Click **Next** to continue.
- At the next window, enter an organization name if applicable (not needed in most cases). Click **Next** to continue.
- You should now be at the window to select the appropriate NorthNet dial-in number. Select a telephone number that is a local call from your location. After selecting the number, click **Next** to continue.
- The installation program will now make the necessary additions to your computer system to connect to NorthNet.

If you do not have a modem installed, a dial-up adapter installed, Client for Microsoft Networks installed, or TCP/IP installed, you will be prompted to install these components as follows. Otherwise, proceed to the **Netscape** section of the instructions.

## **Modem Setup**

- At the *No Modem Found* window, select **Yes** to install a modem (Note: the installation WILL FAIL if you do not install a modem).
- You should now be at the *Install New Modem* window. Please follow the Windows instructions for the correct modem setup.

### **Dial-Up Adapter Setup**

- If no dial-up adapter is found, Windows will attempt to install it. You may be prompted for your Windows CD-ROM.

### **Client For Microsoft Networks Setup**

- If the Client for Microsoft Networks is found, Windows will attempt to install it. You may be prompted for your Windows CD-ROM.

### **TCP/IP**

- If TCP/IP is not found, Windows will attempt to install it. You may be prompted for your Windows CD-ROM.

## **Netscape**

- If you wish to install Netscape (recommended), click the **OK** button. If you don't want to install Netscape, click the **Cancel** button (If you click **Cancel**, then your Internet connection is ready to go; however, you'll need to manually setup your email program).
- After clicking **OK**, the *Netscape Install Shield* window should appear. Please wait until it finishes.
- When the *Netscape Communicator Setup* window appears, click **Next** to continue.
- When the *Software License Agreement* window appears, please read the agreement and click **Yes** to proceed.
- The next window to appear is the *Setup Type* window. Make sure that *Typical* is selected. Click **Next** to continue (if prompted for creation of a new directory, click **YES**).
- When the *Netscape Desktop Preferences Options* window appears, click **Next** to continue.
- When the *Select Program Folder* window appears, verify the folder is called **Netscape Communicator**, and then click **Next** to continue.
- The last window, the *Start Copying Files* window, should now appear. To begin installing Netscape, click the **Install** button.

### **Netscape will now be installed.**

- After the installation is complete, if you'd like to view the Netscape readme, click the **Yes** button. Click the **No** button to continue.
- When the Netscape *Information* window appears, click the **OK** button.

### **You will now be prompted to restart your computer.**

- Click the **OK** button to restart your computer.

**After your computer has restarted, please continue to the next page for instructions on using Netscape.**

### **Running Netscape Communicator (World Wide Web)**

You can now run Netscape Communicator. **Double-clicking** on the Dial NorthNet icon on your desktop should bring up the connection window. Verify your account login information and click the **Connect** button.

After your connection has been established, locate and **double-click** on the Netscape Communicator icon to start Netscape. The NorthNet help page should appear. You are now ready to browse the World Wide Web! Enter an address in the Location field, or use one of the many bookmarks to go to a Web site.

### **Running Netscape Messenger (Electronic Mail)**

Your email can be accessed via the Netscape Messenger program located under the Communicator pull-down menu.

To access your email, select Communicator and then select Messenger. If you are prompted to register Messenger as your default mail program, click **Yes** to continue.

To check to see if you have new messages, simply click on the *Get Msg* icon in the upper-left hand corner of the Messenger program. The first time you check for new mail you will be asked for your password. Enter your password (remember it's case sensitive) and click **OK** to continue.

To compose and send a new message, click on the *New Msg* icon in the upper-left hand corner. This should bring up Composition window. Now, enter the email address of the person you'd like to send the message to. Next, press the **Tab** key on your keyboard to advance to the *Subject* field. Enter a subject and press the **Tab** key again to advance to the main message body. Compose your message. After you've composed your message and are ready to send, click the *Send* button in the upper-left hand corner of the Composition window. Messenger will contact the mail server, send the message, and then return you to the main Messenger program.

### **Closing Netscape**

To close Netscape and/or Messenger, simply click on the close icon (the 'X' in the upper-right hand corner of a window). To disconnect your connection after you close Netscape, **double-click** on the Dial NorthNet icon and your connection window will appear. Click the **Disconnect** button to disconnect from NorthNet.

**If you have any questions or problems, please contact the support staff at NorthNet.**